Flagging a Student for Priority Acceptance (System User)

⚠️ Use sparingly, responsibly, and only when necessary.

Sometimes, a GC will contact you regarding a student who, due to pressing circumstances, must be accepted into a course for which they have been waitlisted. In such circumstances, you can assess the situation and, if you deem the reason(s) sufficient, flag the student for Priority Acceptance. Collectively, eRegistrars and DeLCs throughout the OeLC make a concerted effort to accept students for whom Priority Acceptance has been flagged.

To flag a student for Priority Acceptance, please:

Go to Registration – Priority Acceptance and Search by Name or OEN, then click the checkbox in the Priority Acceptance column next to the student's name.

Priority Acceptance	Legal First Name ↑	Last Name	OEN	Course Code
☑	Demo4	Student	444444444	DEMO

Once a student has been flagged for priority acceptance, they will have a checkmark ✔ in the Priority Acceptance column of the class's waitlist, viewable by the eRegistrars and DeLCs at Board offering the course in the chosen semester.